



# Transfer of Ownership Declaration

(Fees apply)

## Instructions for completion of this form

Please note that all notifications related to a transfer of ownership of animals listed on the Central Animal Records microchip registry must be made in writing. In addition, changes to the ownership records for the animal listed on this form, will only be made once the Declaration and payment has been received, and all legal requirements have been met.

Please complete all of the details contained on this form and forward to Central Animal Records by fax to 03 9706 3198 or email to info@car.com.au or post to 22 Fiveways Boulevard, Keysborough. VIC. 3173.

**FEES:** A \$15.00 fee applies to change ownership of a pet listed with Central Animal Records. Payment must accompany this form, & can be made by cheque or money order, made out to *Central Animal Records*, or by completion of credit card details (see below). Once processed, an Identification Acknowledgement reflecting these changes will be issued to the new owner. If the previous owner/s has not signed this form, the transfer could take up to 23 days as we are legally required to contact the previous owner/s for consent to transfer ownership.

**PLEASE NOTE:** Transfer fees subject to change without notice.

|               |                         |            |         |       |
|---------------|-------------------------|------------|---------|-------|
| <b>ANIMAL</b> | Animal Name             | Colour     |         |       |
|               | Breed                   | Sex        | Desexed | Y / N |
|               | <b>Microchip Number</b> | Tag Number |         |       |

Previous Owner/s Name (AS DISPLAYED ON DATABASE)  Previous Owner/s Name and Details is **not** known to me

|                       |         |          |           |
|-----------------------|---------|----------|-----------|
| <b>PREVIOUS OWNER</b> | Name    |          |           |
|                       | Address |          |           |
|                       | State   | Postcode | Telephone |

I, as the previous owner/s of the animal detailed above, advise that I /we have transferred the ownership of this animal

\* Signed \_\_\_\_\_ Date :        /        /

\*\* If you do not have the previous owners details, leave this section blank and we will contact them for approval. This process can take up to 25 days.

|  |                            |                     |                      |  |
|--|----------------------------|---------------------|----------------------|--|
| <b>NEW OWNER DETAILS &amp; DECLARATION</b> | Mr/Mrs/Ms/Miss/Dr Surname  | Given Name          |                      |  |
|  | Address                    |                     |                      |  |
|  | Suburb                     | State               | Postcode             |  |
|  | Municipality/Council       |                     |                      |  |
|  | Telephone: Home (        ) | Business (        ) |                      |  |
|  | Mobile                     |                     |                      |  |
|  | Email address              |                     |                      |  |
|  | Alternative Contact: Name  |                     | Telephone (        ) |  |

\*\* If nominated alternative contact resides with you, please provide a different number than your own, or a person not residing with you.

**DECLARATION:** I declare that I am the new owner of the animal described above and that the above information is true and correct.

I confirm that the previous owner section has been completed & signed by the previous owner outlined in that section of this document, confirming that they have relinquished ownership of the pet described on this document.

I do not know the details of the previous owner.

I have read and understand Central Animal Records Privacy Policy as it appears on the CAR website www.car.com.au and I authorise

\* Signed \_\_\_\_\_ Date:        /        /

|   |  |
|---|--|
| <b>PAYMENT DETAILS</b>  | <input type="checkbox"/> Credit Card information provided (see below)    or <input type="checkbox"/> Cheque or Money Order for <b>\$15.00</b> enclosed |
|   | (Please Note — Australia Post charges apply for Money Orders)  |
|   | Credit Card Information: <input type="checkbox"/> Visa    or <input type="checkbox"/> MasterCard   |
|   | Name on Card: _____  |
| Credit Card Number: _____ / _____ / _____    CVC _____    Expiry Date _____ / _____ |  |

**Transfers can only be processed after the payment has gone through.**